

FORT WAYNE COMMUNITY SCHOOLS
1200 SOUTH CLINTON STREET
FORT WAYNE, IN 46802

6:06 p.m.

March 9, 2020

OFFICIAL PROCEEDINGS

The Board of School Trustees of the Fort Wayne Community Schools met in regular session in the Lester L. Grile Administrative Center on Monday, March 9, 2020 at 6:06 p.m. President Julie Hollingsworth called the meeting to order with the Pledge of Allegiance.

Board President Julie Hollingsworth recognized the recent passing of Board Member Jordan Lebamoff. Mr. Lebamoff began serving as a Board member for FWCS in District 4 in 2011. Board Members and the Superintendent spoke of Mr. Lebamoff's dedication, advocacy, and service to the Fort Wayne Community Schools District and District 4. It is truly a loss for the community; he will be missed.

The following Board members were attendance:

Roll Call	Members present:	Julie Hollingsworth, Chairperson Stephen Corona Anne Duff Glenna Jehl Maria Norman Tom Smith
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Consent Agenda	Dr. Robinson presented the following consent agenda items with recommendations for approval: Minutes from the regular Board meeting February 24, 2010; Vouchers for the period ending March 9, 2020; Payroll for the period ending February 14, 2020; and the Personnel Report.
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Minutes	The Minutes from the regular Board meeting held February 24, 2020 were distributed to Board members for review with a recommendation for approval.
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Vouchers and Payroll	RECOMMENDATION: It is recommended that the Board approve the vouchers for the period ending March 9, 2020 and the payroll for the period ending February 14, 2020.
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RELATED INFORMATION: All vouchers paid by the Fort Wayne Community Schools appear on a voucher listing totaling \$5,287,936.53

Gross wages and fringe benefits paid by the Fort Wayne Community Schools appear on the Payroll Certification document totaling \$8,200,485.91 for the period ending February 14, 2020.

Detail of all paid vouchers and payroll remains on file in the Business Office until audited by the State Board of Accounts. Following the audit, these records are stored as required by record retention regulations.

Personnel Report	FUNDS			
	0101 Education	3110 Driver Education	5550 Adult Basic Education	
	0300 Operations	3710 Non-English Speaking	6260 Perkins Grant	
	0800 Food Service	3905 Warehouse	6460 Medicaid Reimbursement	
	0900 Textbook Rental	3910 Gifted & Talented	6730 Gear Up	
	1400 Career Center	4120 Delinquent	6840 Title II	
	2100 Donations Fund	4170 Title I	6880 Title III	
	2110 Access Channel	5110 Steward B. Homeless Asst	6880 Refugee Children Impact Grant	
	2200 Alternative Ed Grant	5200 Special Education Fund	7970 Magnet	
		5430 Pre-School Special Education	7980 PEER	

STATUS

C Position Changed
L Leave

N New Position/Allocation
R Replacement

T Temporary Position

ADMINISTRATOR(S) RECOMMENDED FOR EMPLOYMENT

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Lowery, Mary W.	<u>Miami/Substitute Administrator</u>	R	<u>0101</u>	03-04-20

ADMINISTRATOR(S) RECOMMENDED FOR BOARD ACTION

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Wells, Roberta K.	Professional Learning/ Coordinator, SSI, Group 2, Step 10.0 (7980)	Human Resources/Teacher Regular Contract Sub SSI, Group 2, Step 10.0 (0101)	R	0101	02-24-20 to 06-30-20

TEACHER(S) RECOMMENDED FOR
RETIREMENT/RESIGNATION/TERMINATION/DECEASED

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Davis, Lois J.	<u>Jefferson/Math (.50) + Science (.50)</u>	Retire	<u>0101</u>	02-24-20
Fear, Leah M.	<u>Northwood/Language Arts</u>	Resign	<u>0101</u>	02-25-20
Jackson, Sheryl D.	South Side/MIMD	Resign	0101	05-29-20
Kill, Bradley R.	Miami/MIMD	Resign	0101	03-13-20
Klopfenstein, Courtney J.	Irwin/Grade 1	Resign	0101	04-03-20
Nielson, Andrea J.	Abbett/Leave of Absence	Resign	0101	02-27-20

TEACHERS(S) RECOMMENDED FOR EMPLOYMENT

Employment is contingent upon satisfactory completion of all pre-employment requirements.

<u>NAME</u>	<u>COLLEGE</u>	<u>EXP</u>	<u>FROM</u>	<u>TO</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Allen, Samantha E.	St. Mary's College BA	0.0	New	Scott/ELL	R	0101	02-25-20

Bradley, Craig W.	Transportation North/Bus Driver + Supplemental Bus Driver + Extracurricular	Resign	<u>0300</u>	03-05-20
Del Cid, Brittany M.	Harrison Hill/School, Asst Special Ed	Resign	<u>0101</u>	02-21-20
Goheen, Kathleen M.	Lakeside/Cafeteria Asst	Resign	<u>0800</u>	03-06-20
Hamilton, Herbert B.	School Asst-Sub (0101) + Special Ed Asst Sub (0101) + Clerical- Sub (0101) + Food Service-Sub (0800)	Resign	<u>0101/ 0800</u>	02-11-20
Hammond, Tasia T.	Nutrition Process Center/Nutrition Services Special Assignment	Terminate	<u>0800</u>	02-21-20
McMahon, April C.	Young Early Childhood/School Asst	Resign	<u>0101</u>	02-28-20
Millhoff, Christina D.	Nutrition Process Center/Cafeteria Asst	Resign	<u>0800</u>	02-24-20
Moore, Tiffany L.	Northwood/School Asst	Resign	<u>0101</u>	02-21-20
Parker, Tionna T.	South Side/School Asst Special Ed	Resign	<u>0101</u>	03-06-20
Primmer White, Jody A.	School Asst-Sub (0101) + Special Ed Asst Sub (0101) + Clerical- Sub (0101) + Food Service-Sub (0800)	Resign	<u>0101/ 0800</u>	02-11-20
Requena- Camacho, Heaven Arielle	South Side/School Asst Special Ed	Resign	<u>0101</u>	02-28-20
Rigelman, Debra L.	Lincoln/Sick Leave	Retire	<u>0101</u>	02-21-20
Scherer, Christina K.	Snider/Cafeteria Asst	Resign	<u>0800</u>	03-27-20
Thompson, Kristine A.	Memorial Park/School Asst Special Ed	Resign	<u>0101</u>	02-21-20
Wallace, Nancy A.	Haley/School Asst	Resign	<u>0101</u>	02-14-20
Weemes, Shona C.	Forest Park/School Asst	Resign	<u>0101</u>	02-11-20

CLASSIFIED PERSONNEL RECOMMENDED FOR EMPLOYMENT

Employment is contingent upon satisfactory completion of all pre-employment requirements.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Andrew, Caila M.	New	Price/School Asst	R	0101	02-26-20
Beverly, Tamia L.	New	School Asst-Sub (0101) + Special Ed Asst Sub (0101) + Clerical-Sub (0101) + Food Service-Sub (0800)	R	0101/ 0800	02-26-20
Bieber, Kristin N.	New	School Asst-Sub (0101) + Special Ed Asst Sub (0101) + Clerical-Sub (0101) + Food Service-Sub (0800)	R	0101/ 0800	02-25-20
DeLong, Whitney K.	New	School Asst-Sub (0101) + Special Ed Asst Sub (0101) + Clerical-Sub (0101) + Food Service-Sub (0800)	R	0101/ 0800	02-24-20
Drudge, Samantha A.	New	Northwood/School Asst	R	0101	03-02-20
Gleason, D'Andrea D.	Transportation North/Bus Asst	Transportation North/Bus Driver + Supplemental Bus Driver + Extracurricular	R	0300	02-24-20
Griffin, Rachel K.	New	Career Education Center/School Asst Special Ed	R	0101	02-18-20
Guyton, Tammy M.	New	Lincoln/School Asst	R	0101	02-24-20
Harris, Alisha S.	New	Lane/School Asst Special Ed	R	0101	02-19-20
Keegan, Isabel A.	New	Helen Brown Natatorium/Lifeguard	R	0101	02-27-20
Lee, Laura A.	School Asst-Sub (0101) + Special Ed Asst Sub (0101) + Clerical-Sub (0101) + Food Service-Sub (0800)	Price/School Asst	R	0101	02-10-20
Odinmah, Queenjoy A.	New	South Side/Cafeteria Asst	R	0800	03-02-20

Petree, Zachary L.	New	School Asst-Sub (0101) + Special Ed Asst Sub (0101) + Clerical-Sub (0101) + Food Service-Sub (0800)	R	0101/0800	02-19-20
Randolph, Alyssa J.	New	South Side/Baker	R	0800	03-02-20
Reed, Patricia	New	Student & Family Support/Secretary 52 week (.63)	R	0101	02-18-20
Reynolds, Katelyn M.	New	Irwin/Secretary School Year (.72)	R	0101	03-02-20
Robles Paz, Karime Y.	New	Nutrition Process Center/Cafeteria Asst	R	0800	02-18-20
Smith, Eugene G.	New	Technology/Senior A/V Network Technician	R	0300	03-02-20
Smith, Sarah M.	New	Holland/School Asst Special Ed	R	0101	02-24-20
Torres, Vernon C.	New	Security/Floater Security Guard Sub	R	0300	02-17-20
Townsend, Demetrius	New	Transportation/Bus Technician	R	0300	03-02-20

CLASSIFIED PERSONNEL RECOMMENDED FOR BOARD ACTION

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>STATUS</u>	<u>FUND</u>	<u>EFFECTIVE</u>
Atchison, Jill S.	Transportation/Routing & Dispatch Liaison	Transportation/Clerk	R	0300	02-10-20
Baca, Casandra J.	Weisser Park/School Asst	Weisser Park/Leave of Absence	L	0101	02-11-20 to 04-03-20
Barnes, Benita M.	Washington/Sick Leave	Washington/School Asst	R	0101	02-24-20
Baumgartner-Marks, Penny L.	Snider/Cafeteria Asst	Snider/Sick Leave	L	0800	02-17-20 to 02-28-20
Baumgartner-Marks, Penny L.	Snider/Sick Leave	Snider/Cafeteria Asst	R	0800	03-02-20

Clark, Kathryn M.	South Wayne/Media Clerk	South Wayne/Sick Leave	L	0101	03-02-20 to 04-03-20
Clark, Shannon H.	Shambaugh/School Asst Special Ed	Shambaugh/Sick Leave	L	0101	02-26-20 to 04-03-20
Cline, Wayne G.	Abbett/School Asst	Abbett/School Asst Special Ed	R	0101	03-02-20
Ditaway, Ashanti E.	Abbett/School Asst	Lane/School Asst Special Ed	R	0101	02-19-20
Dolic, Sajra	Northrop/School Asst Special Ed	Northrop/Secretary School Year (1.0)	R	0101	03-02-20
Drake, Ronda S.	Transportation North/Family Medical Leave	Transportation North/Sick Leave	L	0300	03-13-20 to 04-13-20
Ferguson, Diane S.	Jefferson/Sick Leave	Jefferson/Sick Leave, extended	L	0101	02-17-20 to 03-18-20
Garn, Sharon L.	Washington/Leave of Absence	Washington/Leave of Absence, extended	L	0101	03-10-20 to 05-28-20
Gunion, Carol R.	Holland/School Asst Special Ed	Holland/Leave of Absence	L	0101	02-11-20 to 02-28-20
Gunion, Carol R.	Holland/Leave of Absence	Holland/School Asst Special Ed	R	0101	03-02-20
Hull, Polly L.	South Side/Leave of Absence	South Side/Cafeteria Asst	R	0800	03-02-20
Johnson, Laurie R.	Washington Center/Secretary School Year	Washington Center/Family Medical Leave	L	0101	03-02-20 to 04-24-20
Johnson, Milton	Career Education Center/Secretary School Year	Career Education Center/Family Medical Leave	L	1400	01-30-20 to 04-03-20
Lallow, Samuel G.	Helen Brown Natatorium/Lifeguard	Helen Brown Natatorium/Lead Water Safety Instructor	R	0101	02-17-20
Martin-Perry, Modneska L.	Brentwood/School Asst Special Ed	Brentwood/Family Medical Leave	L	0101	02-21-20 to 05-08-20

Perez Mora, Christian E.	Student & Family Support/Secretary Special Assignment	Student & Family Support/52 Week Case Manager	R	0101	02-17-20
Quigley, Miranda A.	Haley/Sick Leave	Haley/School Asst Special Ed	R	0101	03-02-20
Rigelman, Debra L.	Lincoln/School Asst	Lincoln/Sick Leave	L	0101	02-18-20 to 02-21-20
Shepard, Kasey L.	Transportation South/Bus Driver + Supplemental Bus Driver + Extracurricular	Transportation South/Sick Leave	L	0300	02-26-20 to 03-13-20
Sims, Hank	Security/Anthis Greeter/Security	Security/FACE Greeter/Security	R	0300	02-17-20
Spillman, Julie M.	Nutrition Process Center/Sick Leave	Nutrition Process Center/Cafeteria Asst	R	0800	02-26-20
Walker, Laketia R.	Towles/Administrative Asst	Towles/Family Medical Leave	L	0101	03-02-20 to 04-03-20
Walker, Lawana E.	Career Education Center/Family Medical Leave	Career Education Center/Sick Leave	L	5200	02-19-20 to 04-03-20
Williams, Melissa M.	Transportation South/Family Medical Leave	Transportation South/Bus Driver + Supplemental Bus Driver + Extracurricular	R	0300	02-21-20
Windsor, Janet L.	Abbett/Sick Leave	Abbett/Sick Leave, extended	L	0101	02-28-20 to 08-12-20

CLASSIFIED PERSONNEL RECOMMENDED FOR TEMPORARY ASSIGNMENT (S)

Fisher, Jacob J.
Gerra, Rosa A.

Oaks, Jack D.

Salary, Jennifer L.

Consent
Agenda

A motion was made by Steve Corona, seconded by Anne Duff, that the following consent agenda items be approved: Minutes from the regular Board meeting February 24, 2010; Vouchers for the period ending March 9, 2020; Payroll for the period ending February 14, 2020; and the Personnel Report. Roll Call: Ayes, unanimous; nays, none.

First Semester
2019-20
Extracurricular
Report

Dr. Robinson presented the following recommendation concerning the First Semester 2019-20 Extracurricular Report:

RECOMMENDATION: It was recommended that the Board accept the Extracurricular Account Reports for the first semester of the 2019-2020 school year.

RELATED INFORMATION: Indiana Code 20-41-1-8 requires an accurate account of all money received and expended by extracurricular accounts. A report of the sources of all receipts, the purposes for which the money was expended and the balance on hand is required to be filed with the School Board of Trustees. All extracurricular semester reports were audited by the Business Office. The General Ledger summary report of each school’s accounts is provided. All extracurricular records are maintained for ten years and are available for inspection.

Questions were addressed by Chief Financial Officer Kathy Friend.

A copy of the First Semester 2019-20 Extracurricular Account Reports can be found on file in the Superintendent’s office.

A motion was made by Glenna Jehl, seconded by Tom Smith, that the recommendation concerning the First Semester 2019-20 Extracurricular Report be approved. Roll Call: Ayes, unanimous; nays, none.

2020 Electrical Projects

Dr. Robinson presented the following recommendation concerning the 2020 Electrical Projects:

RECOMMENDATION: It was recommended that the Board approve the following construction contract for electrical projects at various sites.

L-A Electric

Base Bid.....	\$761,800
Alternate 1 (North & South Transportation – Replace Exterior Lighting)	\$60,000
Alternate 2 (Fairfield Elementary – New Ceilings & Lights in Restrooms & Stairwells).....	\$51,000
Alternate 3 (Shambaugh Elementary – Technology Infrastructure for 13 Classrooms)	<u>\$82,000</u>
Total Contract.....	\$954,800

RELATED INFORMATION: The project includes miscellaneous electrical work at several buildings. The project was designed by Primary Engineering, Inc. This recommendation is within the program budget, as identified in the Capital Projects Plan, and is funded from a combination of the Operations Fund and the 2019 General Obligation (GO) Bond. Project specifications require the work to be completed by July 30, 2020.

Questions were addressed by Director of Facilities Darren Hess.

Project: 2020 Electrical PPI Projects

<u>Contractor</u>	<u>L-A Electric</u>	<u>Service Electric of Allen County, Inc.</u>
Base Bid	\$761,800	\$897,890
Alternate 1	\$60,000	\$81,026
Alternate 2	\$51,000	\$80,379
Alternate 3	<u>\$82,000</u>	<u>\$31,477</u>
Recommendation	\$954,800	\$1,090,772

A motion was made by Tom Smith, seconded by Anne Duff, that the recommendation concerning the 2020 Electrical Projects be approved. Roll Call: Ayes, unanimous; nays, none.

Northwest
Evaluation
Association
Assessments

Dr. Robinson presented the following recommendation concerning the Northwest Evaluation Association Assessments:

RECOMMENDATION: It was recommended that the Board approve the purchase of Northwest Evaluation Association's (NWEA) MAP/Skills Assessments beginning in school year 2019-20, totaling \$235,986:

RELATED INFORMATION: NWEA's MAP/Skills Assessments is an adaptive system, similar to ILEARN, and is aligned to Indiana Academic Standards.

Phase One begins in 2019-20 with FWCS purchasing licenses for Reading/Language Arts (grades K-10; grades 11-12 optional) and Mathematics (grades K-10). A district assessment audit will be conducted by representatives from NWEA and professional learning will be collaboratively planned and implemented by NWEA representatives.

The cost for Phase One is \$235,986 and will be paid from the 2019-20 Formative Assessment Grant awarded by the Indiana Department of Education. This initiative supports FWCS District Goal I: Achieve and Maintain Academic Excellence.

Questions were addressed by Tracy Reed, Chief Academic Officer.

A motion was made by Maria Norman, seconded by Anne Duff, that the recommendation concerning the Northwest Evaluation Association Assessments be approved. Roll Call: Ayes, unanimous; nays, none.

Report

Tracy Reed, Chief Academic Officer provided a report on the FWCS *Academic System*.

Report

Superintendent Robinson provided a report on the COVID-19 virus and FWCS.

Comments

Board President Julie Hollingsworth spoke of the Board opening left by the passing of Jordan Lebamoff. The Board will be responsible for appointing someone to this position. The criteria are to be of at least 18 years of age, reside within the 4th District, and be a registered voter. If interested, please call the superintendent's office and let them know.

Next
Meeting

The next regular meeting of the Board is scheduled for Monday, March 23, 2020 at 6:00 p.m. in the Lester L. Grile Administrative Center.

Signatures

Documents to be signed by members of the Board were the Minutes from the regular Board meeting February 24, 2020; Vouchers for the period ending March 9, 2020; and Payroll for the period ending February 14, 2020.

Adjournment
and Dismissal

There being no further business and no speakers, upon a motion by Steve Corona, seconded by Tom Smith, the meeting was adjourned at 7:26 p.m.

President
Julie Hollingsworth

Vice President
Maria Norman

Secretary
Anne Duff

Member
Steve Corona

Member
Glenna Jehl

Member
Thomas Smith